



2024 Coach Membership Requirement Checklist

Coaches must maintain current certifications at all times.

Non-Athlete Coach Membership – **Contact your Team Administrator/Registrar** for details on how to register with USA Swimming for 2024. 2023 memberships are valid through 12/31/2023. All registrations for members who were not registered in 2023 must be completed using their club's Online Member Registration link. Some clubs may be renewing registrations for members who are registered for 2023. Contact your Team Administrator/Registrar for details.

USA Swimming App – Download the USA Swimming App for your phone or mobile device (replaces DeckPass). The USA Swimming App and your account on the USA Swimming website use the SAME login. The USA Swimming App may be used to verify membership status and check the expiration dates of all coach membership requirements. USA Swimming App is used to prove membership status at meets.

COACH SAFETY REQUIREMENTS

Before taking a CPR or Safety Training for Swim Coaches course, confirm the course is on the list of approved safety course options on the [USA Swimming Website/Coach Safety Requirements](#). Send a copy of your completion certificates for these requirements to the PVS Registrar (registration@pvs swim.org).

CPR/AED Certification (Required within the 1st year for **Provisional** Coach members)
Obtain USA Swimming-approved adult & pediatric CPR/AED certification.

Safety Training for Swim Coaches

STSC In-Water Certificate (USA Swimming-approved Lifeguard Certification OR In-Water Checklist)
(Not required for **Provisional** Coach Members) **AND**

STSC Online Certificate (take course on the American Red Cross Website, Cost: \$25.00)

Concussion Training (CPT)

All Coaches must complete a Concussion Protocol Training course. Courses must be completed either from the [Centers for Disease Control](#) or [NFHS](#).

USA SWIMMING UNIVERSITY REQUIREMENTS

Log in to your USA Swimming account, select Education | Course Catalog to complete these requirements. Completion *should* automatically reflect on your USA Swimming Membership account.

Criminal Background Check (Not Required for **Junior** Coach Members) **Must be renewed every 24 months.**

Select Background Check from the Course Catalog. Select BACKGROUND CHECK LINKS and then BACKGROUND CHECK. You will be directed to the IntelliCorp website to complete your background check. Cost: New background checks, \$36.00; Renewals background check, \$18.

Athlete Protection Training (APT) Must be renewed every 12 months.

The required course or refresher should appear in your Courses. The initial course is **Athlete Protection Training: SafeSport™ Trained** core course. Refresher courses are required every 12 months.

USADA Coach's Advantage Tutorial (CAT) Must be renewed every 12 months.

Select Coach Advantage Tutorial from the Course Catalog. (Not required for **Provisional** Coach Members)

NEW: Coach Education Program (Replaces FOC 101 & 201)

➤ **Coaches who completed FOC 101 & 201 prior to September 1, 2022:**

Must Complete **Quality Coaching Framework (QCF)** prior to 09/01/2024 [Free/40 minutes]

➤ **Coaches who DID NOT complete FOC 101 & 201 prior to September 1, 2022:**

Prior to being on deck/certified as a coach member:

Must complete **Welcome to USA Swimming** [Free/20 minutes]

Quality Coaching Framework (QCF) [Free/40 minutes]

Prior to the 2nd year of coach membership:

Core Certification [\$50] (Not required for **Provisional** Coach Members)

consists of 5 modules 45 min, ~1 hr each. One distributed every 10 weeks over the course of a year.

Rules & Regulations for Coaches [free]