

Potomac Valley Swimming
Stroke and Turn Judge Training and Evaluation Form

Name (as it should appear on name badge): _____

Club: _____ Phone: _____ Email: _____

Address: _____

Complete the following clinics via USA Swimming University (BOTH are required if this is your first certification).

- USA Swimming Foundations of Officiating
- USA Swimming Stroke and Turn Certification

I have reviewed the PVS Officials Code of Conduct and agree to abide by it (please initial): _____

([http://www.pvswim.org/official/misc/PVS Officials Code of Conduct.pdf](http://www.pvswim.org/official/misc/PVS_Officials_Code_of_Conduct.pdf))

Prior to training, must be a USA Swimming non-athlete official member and a USA Swimming member in good standing (which includes background check, athlete protection training and concussion training.) Note: apprentice must work at least 4 training sessions at 2 different meets with at least 2 different mentors; training sessions may NOT be all freestyle sessions.

PLEASE ASK MENTOR TO REVIEW THE FOLLOWING PRIOR TO MENTORING SESSION: *Please review with your apprentice the following: proper official's uniform and appearance (ex: shirt tucked in), importance of officials' meeting, positioning on deck, stroke rules, how to make a call, how to articulate the call to the Chief Judge or Referee, how to fill out a DQ slip, how to use meet program, benefit of the doubt, and importance of teamwork.*

Mentoring Session Record

Name of Meet	Location	Date	Mentor	Deck/Meet Ref

Final Evaluation Checkout

Required prior to evaluation: Completed at least 3 training sessions prior to evaluation (evaluation may be 4th session)

Evaluator _____ Meet/session _____

Location _____ Date _____

If additional evaluation sessions are required, please document the Evaluator, Meet, Location and Date below

Key	NO – Not Observed/Discussed	NW – Needs Work	P - Proficient	Evaluation (not mentoring) session (if more than 1 needed)		
				#1	#2 if needed	#3 if needed
<u>Pre-Meet</u>						
1. Arrives prior to the beginning of stroke briefing and checks in						
2. Properly attired in correct uniform: standard white shirt over blue pants with white shoes, neat in appearance with shirt tucked in						
3. Reports promptly for the officials meeting when announced						
4. Attentive at stroke briefing and asks appropriate questions, if needed						
<u>During Meet</u>						
1. Correct positioning on deck						
Start end (forward start and backstroke start)						
Turn end						
Walking stroke						
2. Takes relief as instructed; returns on time						
3. Observes (not scrutinizes) swimmers throughout the time they are within jurisdiction						
4. Observes all lanes equally including those without swimmers						
5. Demonstrates complete understanding of rules and interpretations						
Freestyle						
Backstroke						
Breaststroke						
Butterfly						
Individual Medley						
6. Demonstrates understanding of relay take-off judging						
7. Raises hand when making calls in decisive manner						
8. Makes appropriate calls (clarity, accuracy, and timeliness), giving benefit of the doubt to the swimmer						
9. Makes appropriate notations on meet program regarding infractions, if necessary, while continuing to observe swimmers still in jurisdiction						
10. Clearly articulates an infraction to the Deck Referee or Chief Judge, both in reference to the rulebook as well as to what was observed						
11. Is alert, attentive, focused, calm and confident in body language and demeanor						
12. Fills out DQ slip and/or relay take-off slip correctly						
13. Works complete session						
14. Respects all decisions made by CJ and Referee						
<u>After Meet</u>						
1. Waits until dismissed to leave deck						
2. Discusses with Referee or CJ any issues or questions						
3. Self-evaluates after session – What could I have done better?						
<u>Other</u>						
1. Takes suggestions and modifies performance as requested						
2. Adjusts well and appropriately to unusual or unexpected circumstances						
3. Understands Stroke and Turn Judges duties as outlined in USA-S rulebook and PVS training material						
4. Acts diplomatically, professionally, and respectfully when interacting with swimmers, coaches, officials, volunteers, spectators, pool personnel, etc.						
5. Overall performance rating						

Post Evaluation Assessment

Is this person recommended to become a certified Stroke and Turn Judge? Yes _____ No _____

If “recommended”, general comments:

If “not recommended”, a specific action plan is required. Provide specific suggestions about needed improvement(s) and email the action plan to both the evaluatee and PVS Officials Chair. Action plans may be submitted by the evaluator to the evaluatee and PVS Officials Chair up to two weeks after the evaluation. This same form should be used for any subsequent evaluation.

Action plan: _____

I acknowledge that I have received this evaluation and it has been discussed with me.

Stroke and Turn Judge’s signature _____ Date _____

Evaluator’s signature _____ Date _____

Subsequent evaluation: I acknowledge that I have received this **subsequent** evaluation and it has been discussed with me.

Stroke and Turn Judge’s signature _____ Date _____

Evaluator’s signature _____ Date _____

Apply for certification using the Certification Request form at <https://forms.gle/NLjRghiEpTUr8UK9>

Please consider evaluating your evaluator or mentors. This will take just a few minutes of your time and will help us make our evaluation process better.

Links to both the Certification Request Form and the Evaluate the Evaluator forms can be found on the PVS website Officials certification page.

Questions – email officialcertification@pvswim.org or OfficialsChair@pvswim.org