

Primary Site Coach –

Head Senior/National Coach

Potomac Marlins Swim Team (PVS)

Central Park Aquatic Center – Manassas VA



Job Description:

The Potomac Marlins are a coach owned and operated, multi-facility USA Swimming program entering our 24th season with a current membership of 650 swimmers. We are seeking a highly energetic, enthusiastic and inspirational coach to head our newly acquired Central Park Aquatic Center (CPAC) Manassas VA area program (currently 125 swimmers). The 8 lane competition pool and adjacent 5 lane lesson pool at the CPAC facility were designed and built specifically for the swim team use providing exclusive access potential throughout the weekly/daily schedule.

Current season Short Course hours (Sept.- May)

- Weekday morning hours 4:30- 6:15 a.m. (M-T-TH-F)
- Saturdays 6:00-9:30 a.m.
- Weekday afternoons 3:30- 6:00/7:00 p.m.

Summer hours TBD (weekday mornings and some afternoons)

Must be able to start no later than October 1, 2015 (sooner preferred)

Qualifications:

- 10+ years Head Coach experience (preferred).
- ASCA 4 or higher (preferred)
- Former accomplished swimmer with personal swimming background (preferred).
- Current Certification requirements per USAS standards (*CPR, First Aid, Swim Coaches safety, Clear background screen, Clear Social Media check, Passing Athlete Protection Course*).

- Proficiency with Team Unify and Hytek software.
- Must have excellent skills in Stroke Technique Instruction and correction.
- Excellent inter-personnel and communications skills (verbal & written). Positive demeanor and approachable. Strong Leadership, Organizational and Managerial Skills
- Pool Operators License (*Must be willing to get within 3 months of start date if not current. Team covers cost.*)

Responsibilities & Expectations:

- Represent Potomac Marlins in a professional and mature manner at all times.
- Strive to be a positive ROLE MODEL for all Potomac Marlins swimmers.
- Coordinate with Team's Head Coach/owner to develop seasonal training plan for all practice groups. Responsible for writing workouts and running National/Senior/Age Group workout groups within the philosophy of the program.
- Attending all swim meets in which swimmers from personal practice groups are attending. (*Not to exceed two meets per month*).
- Reasonable expectation of office hours for necessary weekly administrative work. (*Office space available at CPAC facility*).
- Participate in all staff meetings as required by Head Coach/owner.
- Monthly/weekly/daily communications with Member families and Owners as necessary.
- Supervise and mentor CPAC coaching staff.
- Assist owners with seasonal staff review.
- Running monthly CPAC Site Staff meetings in coordination with Head Coach/owner.
- Coordinate CPAC Swim Meet staffing for each meet in conjunction with Head Coach.
- Responsible for CPAC Meet Entries (review and approving) for facility. Coordinate with Head Coach regarding Meet Entry process and post meet review of CPAC swimmer meet results.

- Meet set-up and take-down assistance for Hosted/sponsored meets as required by Head coach.
- Attendance at annual awards ceremony and team events functions.
- Provide Goal meetings with athletes as necessary.
- Play an active role in recruiting activities in conjunction with the owners throughout the year.
- Assist Owners with Marketing and Promotion.
- Participation and input assistance to owners with hiring of new staff members.
- Dealing with disciplinary issues per team policies and in coordination with Head Coach/Owners.
- Monitoring daily practice attendance.
- Coordinate and implement dryland program at the CPAC facility for eligible swimmers and over see program with the designated dryland coach.
- Maintain education within the sport.

Salary:

- \$50-60 K / year pending experience.
- Potential for additional income from related lessons, events and clinics at the CPAC facility.
- Travel meet expenses, certifications, outfitting and coach education expenses covered by team.
- Vacation time flexible and in accordance with standard swimmer break periods (Holidays, Spring Break, Summer August Break)
- \$500/3 years coach education credit for attending seminars and events.

How to Apply:

Send resume and 3+ references from previous employers to Team Manager, Barry Marlin at potomacmarlins@comcast.net. Include brief statement of coaching philosophy.