

PVS Officials Committee Meeting Minutes

Date: April 1, 2025

Location: Zoom

Time: 7:01 PM

1. Call to Order

Chair Barb Ship called the meeting to order at 7:01 PM and confirmed that a quorum was present.

2. Roll Call

Present: Scott Witkin, Courtney Johnston, Barb Ship, Erika Livingston, Kelly Opiari, Rich McMillen, Elizabeth Jester, Paul Jampole, Tom Allison

Absent: Sabrina Boughanem, Cyrus Kuester-Ha, Nathan Widman, Jill Williams

Guests: Katie Simmons, Linda Tucker, John Avelis, Tim Husson

3. Approval of Minutes: April 1, 2025

- The minutes from the April 1, 2025 meeting were reviewed. A motion was made by Kelly Opiari to approve the minutes as presented.
 - Motion carried.
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4. Reports of Officers, Boards, and Standing Committees

- Committee Chair's Report (Barb Ship)
 - Over 600 certified officials in the current cycle.

- 3% increase in budget for the year.
 - Club Officials Chair Meeting was held on January 29.
 - Continued review of evaluations with a focus on consistency.
 - LC Senior Champs: Erika Livingston (Meet Referee), Anne Lawley (Lead Evaluator) (Date may change)
 - LC Junior Champs: Linda Tucker (Meet Referee)
 - LC Age Group Champs: Steven Kaiser (Meet Referee)
 - Subcommittee Reports
 - Official Recruitment and Retention Subcommittee (Kelly Opiari):
 - Discussed continued growth strategies and outreach.
 - Club Officials Chair meeting on January 29
 - Certification Subcommittee (Paul Jampole):
 - Certification efforts remain steady; more evaluations are being processed.
 - Training, Mentoring, and Evaluation Subcommittee (Scott Witkin & Erika Livingston):
 - CJ sessions to be held April 9 (only spring clinic).
 - Additional clinics expected twice in the fall.
 - Continuing to review evaluation forms and clinic materials.
 - Liaison for Disability Swimming (Elizabeth Jester):
 - Southern Zone help inclusion webinar and one in Eastern Zone in the fall.
 - Potomac Valley DEI workshop schedule for August after summer club champs
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5. Old Business

- No unfinished items were carried over from the previous meeting.
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6. New Business

- S&T Evaluation – MR Survey Results (Barb Ship):
 - Results were shared and briefly discussed.

- 68% said it wasn't a problem getting an evaluator, and 75% are happy with the current list of evaluators
 - Almost evenly split with staffing the table at meets
 - Tips and Tricks for National Certifications (Barb/Rich):
 - Feedback from the last Q&A session was positive. Looking to host more sessions.
 - About 40 people attended
 - Additional Q&A about officiating
 - Review of Spring Championship Meets (Barb Ship):
 - General feedback collected; emphasis on consistency in evaluation and meet operations.
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7. Closed Session

- Review of Evaluator/Clinician Applications:
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8. Adjournment

- The meeting adjourned at approximately 8:41 PM