

DRAFT

PVS Officials Committee Meeting Minutes

Date: January 7, 2025

Location: Zoom

Time: 7:01 PM

1. Call to Order

Chair Barb Ship called the meeting to order at 7:01 PM and confirmed that a quorum was present.

2. Roll Call

Present: Scott Witkin, Courtney Johnston, Barb Ship, Erika Livingston, Kelly Opipari, Rich McMillen, Elizabeth Jester, Paul Jampole, Tom Allison

Absent: Sabrina Boughanem, Cyrus Kuester-Ha, Nathan Widman, Jill Williams

Guests: Becky Fowkes, Don Riedlinger, Cherlynn Venit, John Avelis, Kate Johnson

3. Approval of Minutes: October 1, 2024

- The minutes from the October 1, 2024 meeting were reviewed. A motion was made by Kelly Opipari to approve the minutes as presented.
 - Motion carried.
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4. Reports of Officers, Boards, and Standing Committees

- Committee Chair's Report (Barb Ship)
 - Officials numbers: 539 certified in 2024

- Email registered and uncertified officials in December to encourage them to complete the certification process.
 - Meet referees/evaluators for this year's championship meets:
 - SC Junior Champs: Bill McMahon (Meet Referee), Jonalyn Greene (Admin Official)
 - SC Senior Champs: Courtney Johnston (Meet Referee), Karyn McCannon (Admin Official), Jack Neill (Lead Evaluator)
 - SC Age Group Champs: Chris Oliver (Meet Referee), Barb Ship (Admin Referee), Sarah Bollman (Lead Evaluator)
 - LC Senior Champs: Erika Livingston (Meet Referee), Anne Lawley (Lead Evaluator) (Date may change)
 - LC Junior Champs: Linda Tucker (Meet Referee)
 - LC Age Group Champs: Steven Kaiser (Meet Referee)
 - Meet will be 14 & under and run Thursday, Friday, Sunday, Monday
 - Subcommittee Reports
 - Official Recruitment and Retention Subcommittee (Kelly Opirari):
 - Sending out postcards to officials
 - Officials with 50 or more sessions in 2023-2024 will get a special nametag
 - Club Officials Chair meeting on January 29
 - Certification Subcommittee (Paul Jampole):
 - 100 recertifications processed in December and January
 - Training, Mentoring, and Evaluation Subcommittee (Scott Witkin & Erika Livingston):
 - Chief Judge and Referee clinics are scheduled in January
 - Chief Judge clinic possible in April
 - Officials Chair QA in February
 - Liaison for Disability Swimming (Elizabeth Jester):
 - New standards for athletes with a disability have been published by USA Swimming, they now align with the time standards for able-bodied swimmers (i.e., BB, B, A, AA, etc.)
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5. Old Business

- No unfinished items were carried over from the previous meeting.
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6. New Business

- DQ slips—appropriate way for the officials to sign (Elizabeth Jester):
 - Send an update to officials about the appropriate way to sign DQ slips
 - Review “mission” statement from P&P (Barb Ship):
 - Review the current statement as a committee and suggest an update
 - Criteria for S&T evaluators (Barb Ship):
 - Current standards are acceptable
 - Seek feedback from Meet Referees
 - Info session about officiating at prelim/finals meets (Courtney Johnston):
 - Hold a session before the spring championship season
 - Officiating with new meet directors (Courtney Johnston):
 - Committee to review Meet Director documentation and make suggestions for updates
 - Committee to look for options to be available for assistance when needed
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7. Closed Session

- Boots Hall Award
 - Feedback
 - Review of Evaluator/Clinician Applications:
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8. Adjournment

- The meeting adjourned at approximately 8:59 PM