

Proposed amendment is presented to adjust the PVS by-laws to reflect policy decisions made several years ago and currently reflected in PVS Policy and Procedures

BYLAWS, RULES AND REGULATIONS FOR POTOMAC VALLEY SWIMMING, INC. (PVS)

ARTICLE 7 DIVISIONS, COMMITTEES AND COORDINATORS

7.1 DIVISIONAL ORGANIZATION AND JURISDICTIONS, STANDING COMMITTEES AND COORDINATORS - The PVS staff shall be supervised by the General Chairman, while the five divisions of PVS shall each be chaired by a vice-chairman, whose respective powers, duties, jurisdiction and responsibilities are described in Section 6.6. Under each division vice-chairman there are officers, committees, coordinators and direct responsibilities as follows:

.2 ADMINISTRATIVE DIVISION - Vice-Chairman of the Administrative Division (Secretary)

- Awards Coordinator
- Outstanding Athletes Committee
- Records/Top 16 Tabulation Coordinators

~~• Safety Coordinator~~

- Scholar-Athletes Coordinator

.4 OPERATIONS DIVISION - Vice-Chairman of the Operations Division

- Computer Coordinator
- Equipment ~~Coordinator~~ Manager
- Officials Committee
- Safety Coordinator

7.4 DUTIES OF STANDING COMMITTEES/COORDINATORS OF THE PVS DIVISIONS

.1 Administrative Division

A Awards Coordinator - The Awards Coordinator is responsible for maintaining, developing, and promoting programs that educate and recognize the accomplishments of PVS athletes.

B Outstanding Athletes Committee - The Outstanding Athletes Committee reviews all athlete accomplishments and prepares the nominations for the PVS Outstanding Athlete awards. The nominations are provided to the coaching community for balloting.

C Records/Top 16 Coordinators - The Records/Top 16 Coordinators establish procedures for reporting USA-S/PVS records and maintain the PVS open and resident records. The Records/Top 16 Coordinators also establish procedures for nominating PVS athletes for Top 16 consideration

~~**D Safety Coordinator** - The Safety Coordinator shall be responsible for coordinating safety enhancement and training opportunities as needed and for the dissemination of USA-S safety education information to all Group Members, athletes, coaches and officials of PVS. The Safety Coordinator shall develop safety education programs and policies for PVS and make recommendations regarding same, and the implementation thereof, to the Vice-Chairman of the Administrative Division (Secretary) and the Board of Directors. The Safety Coordinator shall make the reports required pursuant to Section 8.7~~

DE Scholar-Athlete Coordinator - The Scholar-Athlete Coordinator establishes application procedures, reviews and approves applications, and provides recognition pins to the qualified Scholar-Athletes of PVS.

.3 Operations Division

A Computer Coordinator - The Computer Coordinator conducts the Computer Clinics, and assists in establishing policy for use of PVS computers, ~~and directs the PVS computerization effort.~~

B Equipment ~~Coordinator~~ Manager - The Equipment ~~Coordinator~~ Manager is responsible for the maintenance, repair, and distribution of electronic timing, starting and computer equipment, and for conducting Electronic Timing Clinics. In support of PVS policy to make its electronic timing and starting systems available to members or associate members, the Equipment Manager shall offer services to deliver, setup, breakdown and pickup whenever PVS equipment is used as directed by the Operations Division Chair and Board of Directors.

C Officials Committee - The Officials Committee is authorized and obligated to recruit, train, test, certify, evaluate, retest, recertify, and supervise officials for PVS. The Officials Chairman, appointed by the Board of Directors, shall chair the Officials Committee. The Officials Chairman shall be a referee certified by PVS and each member of the Officials Committee shall be a certified official of PVS.

D Safety Coordinator - The Safety Coordinator shall be responsible for coordinating safety enhancement and training opportunities as needed and for the dissemination of USA-S safety education information to all Group Members, athletes, coaches and officials of PVS. The Safety Coordinator shall develop safety education programs and policies for PVS and make recommendations regarding same, and the implementation thereof, to the Vice-Chairman of the Administrative Division (Secretary) and the Board of Directors. The Safety Coordinator shall make the reports required pursuant to Section 8.7