

Report from Executive Director  
September 11, 2007

1. Diversity Summit – October 26 – 28 in Colorado Springs: Manga Dalizu has committed to attend.
2. Board of Review Election – The BOR has elected Kerry Ellett Chair. No member has indicated a willingness to serve as Secretary.
3. Board of Review Workshop – October 26 – 28 in Grapevine Texas: Kerry Ellett has committed to attend.
4. Meet Management & Marketing Workshop – October 3 – 4 in Colorado Springs: Terri Marlin has volunteered to attend.
5. USAS Official's Workshop – October 12 – 14 in St Louis – Peter Nichols and Lionel Bejean to attend.
6. 2006 – 2007 Audit – Have been in touch with Susan Brown from Sarfino & Rhoades about auditing PVS records. This will be the 3<sup>rd</sup> year for Susan conducting the audit. I have an engagement letter which I am proposing Greg sign. I plan to get the records to Susan as soon as the books are closed which will be as soon as all of the bank statements arrive.
7. New Communications Initiative – No progress yet but would like to establish a goal of getting the first newsletter out during the Fourth Quarter of 2007. Preferably sooner rather than later. Need to discuss details and name the newsletter. If approval to proceed is given I will begin looking at printing and mailing costs and will develop a proposed format for Board consideration.
8. Future Pool rental Activities – I would like authority to assume responsibility for doing pool rentals. Since I am now responsible for maintaining relationships with pool owners this is a logical step to take. Need Board approval to assume this role. This only entails contracting for the rentals, not the establishment of the competition schedule or program.
9. Approval and Assignment of Meet Sanctions – Would like Board approval to turn this function over entirely to Janet.
10. Assignment of teams and entry balancing for PVS Open Meets – Would like Board approval to authorize Janet to perform this role in it's entirety. Janet would have the final word and the Board needs to agree to support her decisions.
11. PVS Web Site – Web site needs to be cleaned up, reorganized old material archived off-line. Responsibilities regarding the web site need to be determined. Specifically what part of the web site are Janet, John H and Tim responsible for maintaining?
12. New Equipment Purchases – I have 2 refurbished CTS 5s at my house for Don Smith. I plan to deliver this equipment to Don personally to his house so that Don and I can have a meeting and I can see where he stores the PVS equipment.
13. Pool Re-certification – Betsy Stevenson has offered to re-certify all of the pools used by PVS for competitions. Is there a form or documented procedure that describes what is involved in doing a pool certification?