

## **POTOMAC VALLEY SWIMMING**

### **Compensation Committee Report September 11, 2007**

The PVS Board of Directors Compensation Committee is composed of the General Chair, Admin Vice Chair, Operations Vice Chair, and Treasurer. The Committee met on September 10 to review the current contracts with service providers, to consider a new contract for John Ertter to serve as Executive Director, and to discuss a possible contract for a webmaster. Jim Garner, the immediate past General Chair, joined in the meeting. John Ertter also joined the meeting following the discussion on his proposed contract. Admin Vice Chair Art Davis was absent due to a family emergency, but had expressed his views on the agenda items earlier in the day.

Procedurally, the Committee recommends that the Board of Directors continue with its current process for approving contracts and fees. Contracts will be distributed to the Board with a recommendation for approval. The fee for each contract (Appendix B) will also be recommended for approval by the Board, but Appendix B will not be distributed. The General Chair will have a copy for any Board member to review upon request. This process will help maintain privacy regarding fees and also avoids the process of having to conduct a Board meeting in executive session, but does not deprive Board members of their right to receive the fee information.

The Committee deferred its review of the contracts for Registrar, Administrative Assistant, and Equipment Manager at the request of John Ertter. He is in the process of meeting with each of them and the Committee will have recommendations regarding these contracts at a future Board meeting.

#### **Action Items:**

1. The Compensation Committee recommends that the Board of Directors approve the proposed contract for John Ertter to serve as Executive Director.
2. The Compensation Committee recommends that the Board of Directors approve the concept of hiring a webmaster and authorize the Executive Director to negotiate a contract for these services.