

**Potomac Valley Swimming
Board of Directors Meeting
July 19, 2021
Zoom, 7:00 pm**

- Attendance –
 - Board Members: Tim Husson, Erik Collins, Bob Walker, Evan Stiles, Ellen Colket, Rob Green, Kelly Opipari, Carolyn Kotarski
 - Non-Voting Attendees: Rich McMillen, Kurt Thiel, Kim Bullers
- Roll Call to establish Quorum – There are a sufficient number of voting members in attendance to conduct business
- Mission Statement – **PVS supports and promotes excellence for all through competition, education, inclusion and leadership in a safe, equitable environment**
 - This month's focus is Leadership: This board has shown great leadership over the past 16 plus months during the COVID-19 pandemic and Tim thanked the entire board for all the hard work to keep the LSC moving forward.
- Consent Agenda: **Approval of submitted reports and minutes of the June 23 meeting.**
- Additional Agenda Items and approval of Agenda – **approved by acclamation**
- Athletes Update – Tim Husson reported that Junior Athlete Rep, Sophie Elliot, has started the election process for the new Athlete Representative position. The nomination submission information is on the website and Election Buddy will be used in August for the election.
- Budget Update – Ellen Reported;
 - We are targeting to have all expenses either approved or actuals in by August 31, the close of our fiscal year. Please note that all outstanding checks need to be cashed (travel reimbursements, etc.) by August 31. Please submit any expenses no later than August 20 so that reimbursements can be distributed in a timely manner. This will be a quick turn around for any of the August Travel meets. All Wave 2/Olympic Trial travel requests for athletes and officials. must be submitted by July 21, so they can be reviewed and approved. Submissions for Wave 1/Olympic Trials, athletes and officials, are now late and any additional requests will have to submit an exception and get board approval.
 - Futures, Zones and Speedo Champs – All requests for Officials Travel Reimbursement will be needed by August 20.
 - Zone Team Manager and coaches – Will use a PVS credit card for hotel expenses.
 - Ellen has requested the invoices for the summer LC meets be submitted as soon as possible, or at least the rental costs.
 - Meet Directors must submit their report by the end of July.
 - Ellen is currently working on getting accounts receivable cleared. We are in good shape but several reminders were sent out today.
 - Grant Relief reminder: all receipts due by Sept 15. Ellen will send out reminder emails.
 - **Tim Thanked Ellen for everything she has done while on the board. We are all thankful for all she has done.**
- Championship meet wrap up –
 - Tim was the Meet Referee at the LC Senior Champs – It was a good size meet, with 2-2 ½ hour prelims timelines plus finals. While air quality can be iffy at indoor pools in the summer, with the exception of a few minor complaints, athletes, coaches and officials felt it was good. One timing harness had an issue, but it was quickly fixed. The

scoreboard lost power on Sunday, but again it was fixed by finals. Coaches all seemed happy and pleased with the meet.

- Evan and Erik were thanked for all their hard work on getting the LC Championship meets set up.
- Junior Champs ran great. If we had known that several clubs were not going to participate, we would have loosened the qualifying times to all more athletes to participate
 - Coaches were very thankful that the meet was put together.
- Age Group Champs – Erik Collins commented that the meet ran well, and thanked all of those who helped get it set up and who worked at the meet.
 - There were some equipment issues at Freedom, so PVS equipment was used, which will be reflected as a reduction in the rental fee.
- From an Officials Standpoint, they were all sufficiently staffed, which was great to see.
- Zone Team Status – Entries closed at midnight. There were 161 applicants, which seems to be well distributed between all age groups and genders. Morgon and Erik began the selection process today and will complete the process in the next day or two. There are COVID-based limitations on the total number that can attend.
 - The database that Tim provided from SWIMS was key to working on the selection process. The top 3 will be chosen for each event. Entries are due July 21. They are in a good place and feel that PVS will have a strong team. Morgon will notify the athletes and send them the information on how to make payment.
 - Tim thanked Jim Garner for helping with the database.
- Swimposium Update – No report was submitted, however, everything is on track for a great event Sept 11-12.
- USA-S annual Business Meeting – As most people know the R-9 proposal did not pass at the special June 30 HOD meeting. For the 2021 Annual Business meeting, we will revert to the previous rules in terms of the number of delegates who have a vote. PVS will have 6 delegates, plus likely a few more due to being one of the biggest LSC. During August Tim will contact each delegate with a vote to ensure you are planning to attend. If unable, he will assign alternates.
 - There will also be a September EZ meeting a few days before the Annual Business meeting, additional information will be sent out as received.
 - Kurt noted, regarding the R-9 proposal, unless that business meeting is made part of the same session, then someone who voted for it, can make a motion to reconsider. Otherwise, USA-S will need to be a new motion to be voted on. However it will then take a 2/3 vote of the House of Delegates to pass. The Governance Committee cannot speak to what happened, but only what they are going to do.
- Other Business and Discussion Items – Jorge Zamora was reelected to a second term as Official's Representative.
- We have now “successfully” navigated a full year of COVID. Evan wants to thank everyone for what you/they have done to help the association.
- Next Scheduled meeting: TBD (in September) will try to do it the week before Swimposium but Tim will send out the date later.
- The meeting was adjourned at 7:27 pm.