

MEET DIRECTOR

2025 SPORT FAIR WINTER CLASSIC INVITATIONAL

December 4-7, 2025 Sanction # PVI-26-41

ADMINISTRATIVE REFEREE

MEET REFEREE



OFFICIALS COORDINATOR

Bill Marlin 31 Century Street Stafford, VA 22554 571-334-0987 Bill.Marlin@verizon.net		John Kost Jkost69@gmail.com		Nimwegen @earthlink.net	Angela Fu Fu.Angela@gmail.com Application to Officiate
SANCTION	Held under the sanction of USA Swimming through Potomac Valley Swimming: PVI-26-41.				
	 In granting this sanction it is understood and agreed that USA Swimming, Potomac Valley Swimming, Potomac Marlins, and George Mason University Aquatic and Fitness Center shall be held free and harmless from any and all liabilities or claims for damages arising by reason of injuries to anyone during the conduct of this event. 				
FACILITY	George Mason University Aquatic and Fitness Center 4520 Patriot Circle Fairfax, VA 22030 (703) 993-3939				
	• The pool at George Mason University Aquatic and Fitness Center is a 50m x 25yd pool with two moveable bulkheads. Water depth ranges from 7 feet to 13.5 feet.				
	 Two (2) separate 25 yd competition courses will be used for all Thursday evening events and all preliminary sessions. Girls and boys will swim on separate courses. Water depth on the Women's fixed wall to fixed wall course (9 lanes) is 9-13.5 feet at both the starting and turning ends. 				
	 Water depth on the Men's fixed wall to bulkhead course (8 lanes) is 7 feet at the starting end and 9 feet at the turning end. 				
	Continuous warm-up lanes will be available.				
MEET HOTELS	• Th	ne meet hosts shall ensure the	required cours	se dimensions.	
MEET HOTELS	(2.0 1118	fort Inn University Center mile from the pool) 30 Main St. , Fairfax, VA, US, 22 ne: (703) 591-5900 - Fax: (703)		Embassy Suites I 13341 Woodland Herndon, VA 201 (703) 464-0200	d Park Road
	1122	tyard By Marriott (2.0 miles from 1997) 20 Lee Jackson Hwy Fairfax, VA 1 273-6161	om the pool)	·	arriott (8 miles from pool) ark Drive, Falls Church, VA
	1281	dence Inn (4.3 miles from the p .5 Fair Lakes Pkwy Fairfax, VA) 266-4900			
ENTRY			•	er 20th by 9:00 p.ı	
DEADLINE	IMPORTANT: The above date is the deadline for clubs to submit their entries to the Meet Director. Therefore, clubs usually set an earlier deadline to receive entries from their swimmers. Check with your club for this information.				

Thursday warm-ups: 4:00 p.m 4:50 p.m. Events at 5:00 p.m. 13 & Over warm-ups for Friday, Saturday & Sunday: 7:30 a.m. to 8:30 a.m. Events 8:40 a.m. 11-12 warm-up for Friday, Saturday & Sunday: Will start no earlier than 12:15 p.m. Events 1 hr. after start of warm-up Finals Warm-up: 4:30 to 5:30 PM Events 5:40 PM On Thursday no one will be allowed to enter the building until 4:00pm. On Friday, Saturday, and Sunday no one will be permitted to enter the building until 7:15 am. ● Open to all invited registered Potomac Valley Swimmers and invited USA Swimming athletes.
 No swimmer will be permitted to compete in the meet unless the swimmer is registered as an athlete member of USA Swimming as provided in <i>USA Swimming Rules and Regulations</i>, Article 302.
 PVS and host clubs along with their Meet Directors are committed to the Inclusion Policy as adopted by the PVS BOD. Athletes with a disability are welcomed and are asked to provide advance written notice of desired accommodations/modifications to the Meet Director and Meet Referee. The athlete (or athlete's coach) is also responsible for notifying the session Referee in writing of any desired accommodation/modifications prior to competition. NECESSARY ACCOMMODATIONS FORM
Automatic timing (touchpads primary) will be used.
 Current USA Swimming rules shall govern this meet. All applicable adults participating in or associated with this meet acknowledge that they are subject to the provisions of the USA Swimming Minor Athlete Abuse Prevention Policy ("MAAPP"), and that they understand that compliance with the MAAPP policy is a condition of participation in the conduct of this competition.
 No on-deck USA Swimming registration is permitted. In compliance with USA Swimming Rules and Regulations, the use of audio or visual recording devices, including a cell phone is not permitted in the changing areas, rest rooms, or locker rooms. Per PVS policy, the use of equipment capable of taking pictures (e.g., cell phones, cameras, etc.) is banned from behind the starting blocks during the entire meet, including warm up, competition and cool down periods.
 Deck changes are prohibited. Any swimmer entered in the meet must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water without the use of the backstroke ledge. When unaccompanied by a member-coach, it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement. Operation of a drone or any other flying devices is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present.
 Dive-over starts will be used. The Meet Director and the PVS Technical Committee reserve the right to limit events, heats, swimmers or adjust the format to conform with the 4-hour provision for sessions that include 12 & U events per Rule 205.3.1F.
 All invited teams are limited to 80 swimmers regardless of age or sex. Swimmers with a disability may be included in addition to your 80 swimmer limit. Host team will be entering two teams, one team of 80 and a second team of 40. All Thursday events are Timed Finals. Friday, Saturday, and Sunday sessions are prelims & finals. A contestant may participate in only his or her own age group events or in open events which are open to all ages. Swimmers shall compete at the age attained on the first day of the meet. Contestants may enter as many individual events as they wish but must scratch down to a

events per day.

- All Distance event entries must also submit proof of time for events 500 yards and longer.

 Check the box for "proof of time" in Hy-Tek meet entry report.
- Entries in 400 IM, 500 Free, and 1000 Free may need to be limited due to time constraints. If
 necessary, it will be done based on the verifiable proof of entry time. If a swimmer is removed
 from an event because of time constraints, they will be provided the opportunity to enter
 another event in the meet, as long as that entry DOES NOT create a new heat.
- 12 & Under contestants may only enter one (1) session per day.
- Meet Manager reserves the right to Positive Check-In all 200 yard and longer events in the interest of manageable time lines.
- Meet Manager also reserves the right to adjust warm-up times for the 12 & Under sessions after entries have come in.

Individual Events:

- All 10 & under events are prelims and finals and will have one (1) heat in the Finals sessions, except the 500 freestyle which will be timed finals.
- o All 11-12 individual events will have an "A" and "B" final, except the 400 IM and the 500 free which will be timed finals. The "B" final will be swum first.
- All 13-14 and Open individual events will have an "A" and "B" final, except the 13-14 400 IM and 13-14 500 Free which will only have an "A" final. The "B" final will be swum first.
- Swimmers must provide their own timer and counter, if desired, for all Thursday distance events.
- The 1000 and 500 freestyle and 400 IM require positive check-in. Swimmers do not need to provide their own timer for the 500 free & 400 IM.
- The 13 & Over 1000 free will be scored 13-14, 15 & Over.
- o The 13 & Over 1000 freestyle will be swum fastest to slowest as Timed Final events.

Relay Events:

- o All Relays are timed finals. All Relays will be swum fastest to slowest.
- o All 200 yd relays will be pre-seeded. All 400 and 800 yd relays require positive check in.
- o A team may enter only two (2) relays per relay event.
- Only relays entered with proof of time will be eligible for the Finals session. Coaches are encouraged to swim their fastest relays at the Finals session.
- All 800 Free Relays will be swum during the Thursday timed finals session. Teams are responsible for providing their own timer for the 800 Freestyle Relay.
- Only the fastest heat of the 13-14 and Open 400 medley relays will be swum during the Finals session. All other heats will be swum at the conclusion of Saturday's preliminary session.
- Only the fastest heat of the 13-14 and Open 400 free relays will be swum during the Finals session. All other heats will be swum at the conclusion of Sunday's preliminary session.
- There is no limit on the number of relay events a swimmer may participate in.

POSITIVE CHECK IN

For those events requiring positive check-in, athletes (or coaches for relay events) shall designate their intention to swim the event on the forms provided at the scratch table. Athletes who have not checked-in prior to the specified time will not be seeded into the event. Athletes who have checked-in, have been seeded, and fail to swim the event will be barred from their next scheduled individual event, unless excused by the Referee. Positive Check In deadlines are listed in the event listing below.

WITHDRAWING FROM FINALS

- If you do not wish to swim in the Final, you may "Scratch" from the event by following the proper procedure:
 - You must fill out and sign a PVS Finals Scratch Slip within 30 minutes of the announcement of qualifiers for "A" finals or "B" finals, if scheduled.

	You may declare an "intent to scratch." You must fill out and sign a PVS Finals Scratch Slip within 30 minutes of the announcement of qualifiers, marking the appropriate space for "intent." You must rescind or "pull" this intent on the PVS Finals Scratch Slip within 30 minutes after the conclusion of your last preliminary event of the day or you will be automatically seeded. If an athlete fails to properly scratch from an event and does not appear for the Final
	 If an athlete fails to properly scratch from an event and does not appear for the Final event, they shall be barred from further competition for the remainder of the meet.
MEDICAL ASSISTANCE	 Medical assistance will be provided by the facility staff. If you require medical assistance, please
	notify a facility lifeguard or a member of the meet staff.
TIME TRIALS	There will be no time trials conducted at this meet.
WARM-UP	The prescribed PVS warm-up procedures and safety policies will be followed. The Meet Director
	will determine the structure of warm-up, including times/lane assignments.
SUPERVISION	• Coaches are responsible for the conduct of their swimmers and for cleaning up their team areas.
	No personal chairs allowed on deck.
	No food is allowed on deck; liquids only per GMU facility rule.
SEEDING	All individual events and the 200 yard relays will be pre-seeded except the 500 and 1000
	Freestyle, 400 IM, and 400 and 800 yard relays.
SCORING	• Individual: 20 17 16 15 14 13 12 11 9 7 6 5 4 3 2 1
	Relays: 40 34 32 30 28 26 24 22 18 14 12 10 8 6 4 2
AWARDS	• All 14 & under events will receive medals for 1st through 8th place for individual events and 1st
	through 3rd place for relay events.
	High point awards will be presented to first and second place boys and girls in each age group
	and the open category.
DDOCDANAC	An Award will also be given to the first place Team.
PROGRAMS	Meet programs will be available on Meet Mobile free of charge.
SPECTATOR ENTRY FEE	Admission fee is \$5 per day, or \$15 for the entire meet.
FOOD	There is NO FOOD allowed on deck. Liquids only. This is a GMU facility rule.
CREDENTIALS	Parents not working the meet as a deck official, volunteer timer or other position are not
	permitted on deck. Only athletes, USA Swimming certified coaches, and deck officials will be
	permitted on the deck. Coaches and Officials should have proof of active USA Swimming
	membership with them. This proof is required to gain access to the deck and receive your deck
	credential.
	All swimmers, coaches, officials, and volunteers MUST have a deck pass to get on deck. These
	will be provided by the meet host.
MEDICAL ASSISTANCE	Medical assistance will be provided by the facility staff. If you require medical assistance, please
	notify a facility lifeguard or a member of the meet staff.
OFFICIALS	• Each participating club is requested to provide at least one table worker or official (Referee
	Starter, Chief Judge or Stroke & Turn Judge) per session if entering 25 or more splashes.
	La Officiale intercetad in valuate enima chavilal consulate the Application to Officiate an laterather
	Officials interested in volunteering should complete the <u>Application to Officiate</u> no later than
	Friday, November 21, 2025. Certified officials who wish to volunteer after November 21, 2025
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	 Friday, November 21, 2025. Certified officials who wish to volunteer after November 21, 2025 should contact Angela Fu at Fu.Angela@gmail.com or MarlinsOfficials@gmail.com. Officials volunteering for this meet should sign in at the recording table prior to the start of warm-ups. Certified officials who have not previously volunteered should contact the referee upon arrival to make their services available. A comprehensive officials' briefing will precede each session during warm-ups.
TIMERS	 Friday, November 21, 2025. Certified officials who wish to volunteer after November 21, 2025 should contact Angela Fu at Fu.Angela@gmail.com or MarlinsOfficials@gmail.com. Officials volunteering for this meet should sign in at the recording table prior to the start of warm-ups. Certified officials who have not previously volunteered should contact the referee upon arrival to make their services available. A comprehensive officials' briefing will precede each session during warm-ups. Participating clubs are requested to provide timers in proportion to their entries. One timer is
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TIMERS	 Friday, November 21, 2025. Certified officials who wish to volunteer after November 21, 2025 should contact Angela Fu at Fu.Angela@gmail.com or MarlinsOfficials@gmail.com. Officials volunteering for this meet should sign in at the recording table prior to the start of warm-ups. Certified officials who have not previously volunteered should contact the referee upon arrival to make their services available. A comprehensive officials' briefing will precede each session during warm-ups. Participating clubs are requested to provide timers in proportion to their entries. One timer is

	photographers may be taking pictures and may publish them in the newspaper or in the case of	
	the Washington Post, on their swimming web site <u>reachforthewall.org</u> .	
ENTRY PROCEDURES	Entries should be submitted by email to the Meet Director.	
	• Include in the subject of the email, "2025 Sport Fair Winter Classic" - ****" with the club's initials in place of the asterisks. If your club submits multiple entry files include training site in the subject of the email. You must also check the box for "proof of time."	
	• Include in entry email: entry file, report of entries by name, report of entries by event.	
	• In the body of your email provide entry numbers (girls, boys, totals), contact information (email, phone, officials contact).	
	Entries directly from individual team members will not be accepted.	
	Entries by phone or fax will not be accepted.	
	• The Meet Director will acknowledge receipt by return email within 24 hours. If acknowledgement is not received in a timely manner, please contact the Meet Director.	
	 Any club that enters an unregistered or improperly registered athlete, falsifies an entry in any way, or permits an unregistered coach to represent them will be fined the sum of \$100 by PVS and no further entries will be accepted from that club until the said fine is paid. 	
	 No late or deck entries are permitted for this meet. Coaches will be provided with National Relay Slips at this meet, 	
	Event file for use in Team Manager will be available on the PVS website.	
ENTRY FEES		
	Per Swimmer Surcharge: \$15.00 Relay event fee: \$24.00	
	Individual event fee: \$12.00	
	Make checks payable to Potomac Marlins. Checks shall be mailed to: Bill Marlin	
	31 Century Street	
	Stafford, VA 22554	
	Entry fees are due with meet entry. Unpaid fees will be reported to the PVS Administrative Office at the conclusion of the meet.	

2025 SPORT FAIR WINTER CLASSIC INVITATIONAL

December 4-7, 2025

Thursday, December 4th, 2025 @ George Mason University Warm-up 4:00 - 4:50 p.m. Events at 5:00 p.m.			
GIRLS EVENT NUMBER	EVENT	BOYS EVENT NUMBER	
1	13 & Over 1000 free See minimum entry standards	2	
3	11-12 500 Free See minimum entry standards	4	
5	10 & Under 500 free See minimum entry standards	6	
7	13-14 800 Free Relay	8	
9	Open 800 Free Relay	10	

Note:

- Positive check in for all women's and men's 1000 freestyle is 4:40 p.m.
 - Positive check in for the 11-12 500 free is 5:20 p.m.
- 500 Freestyle is limited to the fastest 64 verifiable times in each age group.
 - Positive check in for the 800 free relay is 6:00 p.m.

GIRLS EVENT NUMBER	EVENT	BOYS EVENT NUMBER
11	13-14 200 Free	12
13	Open 200 Free	14
19	13-14 50 Breast	20
21	Open 50 Breast	22
27	13-14 100 Fly	28
29	Open 100 Fly	30
33	13-14 200 Back	34
35	Open 200 Back	36
41	13-14 400 IM See minimum entry standards	42
43	Open 400 IM See minimum entry standards	44

Friday, December 5th, 2025 @ George Mason University

Warm-up 12:15 – 1:05 p.m. Events at 1:15 p.m.			
GIRLS EVENT NUMBER	EVENT	BOYS EVENT NUMBER	
15	11-12 200 Free See minimum entry standards	16	
17	10 & U 200 Free See minimum entry standards	18	
23	11-12 100 Breast	24	
25	10 & U 100 Breast	26	
31	11-12 200 Fly	32	
37	11-12 50 Back	38	
39	10 & U 50 Back	40	
45	11-12 100 IM	46	
47	10 & U 100 IM	48	
49	11-12 400 Free Relay	50	

• Note: Positive check in for the 11-12 400 free relays is 2:15 p.m.

GIRLS EVENT NUMBER	EVENT	BOYS EVENT NUMBER
53	13-14 50 Free	54
55	Open 50 Free	56
61	13-14 200 Fly	62
63	Open 200 Fly	64
69	13-14 100 Breast	70
71	Open 100 Breast	72
75	13-14 50 Back	76
77	Open 50 Back	78
83	13-14 500 Free See minimum entry standards	84
85	Open 500 Free See minimum entry standards	86
91	13-14 400 Medley Relay	92
93	Open 400 Medley Relay	94

- Positive check in for the 13-14 and OPEN 500 free is 9:00 a.m.
 - Positive check in for all 400 Medley relays is 10:00 a.m.

Saturday, December 6th, 2025 @ George Mason University					
Warm-up 12:15 – 1:05 p.m. Events at 1:15 p.m.					
GIRLS EVENT NUMBER	GIRLS EVENT NUMBER EVENT BOYS EVENT NUMBER				

51	11-12 400 IM See minimum entry standards	52	
57	10 & U 50 Free	58	
59	11-12 50 Free	60	
65	10 & U 50 Fly	66	
67	11-12 50 Fly	68	
73	11-12 200 Breast	74	
79	10 & U 100 Back	80	
81	11-12 100 Back	82	
87	10 & U 200 Medley Relay	88	
89	11-12 200 Medley Relay	90	
Note: Positive check in for the 11-12 400 IM is 12:45 p.m.			

Sunday, December 7th, 2025 @ George Mason University Warm-up 7:30 - 8:30 a.m. Events at 8:40 a.m.				
GIRLS EVENT NUMBER	EVENT	BOYS EVENT NUMBER		
95	13-14 200 IM See minimum entry standards	96		
97	Open 200 IM See minimum entry standards	98		
107	13-14 100 Free	108		
109	Open 100 Free	110		
115	13-14 200 Breast	116		
117	Open 200 Breast	118		
123	13-14 100 Back	124		
125	Open 100 Back	126		
129	13-14 50 Fly	130		
131	Open 50 Fly	132		
139	13-14 400 Free Relay	140		
141	Open 400 Free Relay	142		
Note:	Positive check in for the 400 free relay is 10:0	0 a.m.		

Sunday, December 7 th , 2025 @ George Mason University Warm-up 12:15 – 1:05 p.m. Events at 1:15 p.m.			
GIRLS EVENT NUMBER EVENT BOYS EVENT NUMBER			
99	11-12 200 Free Relay	100	
101	10 & U 200 Free Relay	102	

103	11-12 200 IM	104	
105	10 & U 200 IM	106	
111	11-12 100 Free	112	
113	10 & U 100 Free	114	
119	11-12 50 Breast	120	
121	10 & U 50 Breast	122	
127	11-12 200 Back	128	
133	11-12 100 Fly	134	
135	10 & U 100 Fly	136	
137	11-12 400 Medley Relay	138	
 Note: Positive check in for the 11-12 400 Medley Relay is 2:00 p.m. 			

Standards Must be **Equal to** or **Faster Than** in the following events: **Entry into the below events must include proof of time on the Meet Entry Report.**

Girl's Minimum Entry Time	Event	Boy's Minimum Entry Time
12:15.00	13 & Over 1000 Free	11:45.00
7:20.00	11-12 500 Free	7:05.00
8:30.00	10&U 500 Free	8:30.00
2:20.00	13-14 200 Free	2:12.00
2:06.00	Open 200 Free	1:54.00
5:45.00	13-14 400 IM	5:40.00
5:10.00	Open 400 IM	4:50.00
2:40.00	11-12 200 Free	2:35.00
3:15.00	10&U 200 Free	3:15.00
6:10.00	13-14 500 Free	5:50.00
5:40.00	Open 500 Free	5:15.00
6:20.00	11-12 400 IM	6:20.00
2:40.00	13-14 200 IM	2:32.00
2:23.00	Open 200 IM	2:10.00