

NOVEMBER DISTANCE MEET

November 2nd – 3rd, 2013

Sanctioned by USA Swimming
through Potomac Valley Swimming

Hosted by:

**D.C. PARKS & RECREATION WAVE SWIM TEAM
(DC WAVE)**

Sanction # PVC-14-15

Meet Director:	Robert Green 202.576.9534 robert.green@dc.gov
Meet Location:	Takoma Community Center Pool 300 Van Buren Street, NW Washington, DC 20011 202.576.9284 One 8 lane, 25 yard course will be used. The water depth ranges from 7' in lane 8 to 13.5' in lane 1 for both the starting and turning ends. The competition course has not been certified in accordance with USA Swimming Rules and Regulations Article 104.2.2(C).
Meet Referee:	Mohamed Chouikha Mohamed.chouikha@gmail.com
Club of Officials Chair:	Mohamed Chouikha Mohamed.chouikha@gmail.com
Timing System:	Automatic Timing (touch pads primary) will be used for this meet.
Meet Warm Up Times:	The competition pool will open for warm-ups at 8:00 am on Saturday and Sunday. Events will begin at 9:10 am. There will be a continuous warm up/warm down section throughout the meet. Saturday, November 2 nd – 1,000 Freestyle: 8:00 – 9:00 am Sunday, November 3 rd – 1,650 Freestyle: 8:00 – 9:00 am

Eligibility:	Open to all registered Potomac Valley Swimming athletes. PVS and the host club along with the Meet Director are committed to the Inclusion Policy as adopted by the BOD. Athletes with a disability are welcomed and are asked to provide advance notice of desired accommodations to the Meet Director. The athlete (or athlete's coach) is also responsible for notifying the session's deck referee of any disability prior to the competition.
Rules:	<p>Current USA Swimming rules shall govern the meet. All events are timed finals.</p> <p>In compliance with USA Swimming Rules and Regulations, the use of audio or visual recording devices, including a cell phone is not permitted in the changing areas, rest rooms or locker rooms. As per PVS policy; the use of equipment capable of taking pictures (i.e. cell phones, camera, PDA's, etc) are banned from behind the starting blocks during the entire meet, including warm up, competition and cool down periods.</p> <p>Except where venue facilities require otherwise, changing into or out of swimsuits other than in locker rooms or other designated areas is not appropriate and is prohibited.</p> <p>Any swimmer entered in the meet must be certified by a USA Swimming member-coach as being proficient in performing a racing start or must start each race from within the water. When unaccompanied by a member-coach, it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.</p>
Order of Events:	<p>The meet will be seeded swum fastest to slowest according to submitted entry times regardless of age. Heats will be swum fastest to slowest alternating Women and Men. Expected timelines and check in requirements will be posted to the PVS web site at www.pvswim.org no later than Wednesday, October 30th, 2013.</p> <p>The meet director reserves the right to combine heats or events based on the number of entries received and meet timeline.</p>
Officials:	All certified officials wishing to volunteer to work this meet, please contact the Meet Referee prior to October 30 th , 2013. Please include your club affiliation, certifications held and sessions you wish to work. Officials volunteering should sign in at the recording table prior to the start of Warm-ups. Certified officials who have not previously advised of their availability may volunteer their services to the Referee at that time.
Timers	Each swimmer must provide at least one timer (required) and if desired, a lap counter.
Supervision	Coaches are responsible for the conduct of their swimmers and for cleaning up their team areas.
Warning:	Any club that enters an unregistered or improperly registered athlete, falsifies an entry in any way, or permits an unregistered coach to represent them, will be

	<p>fined the sum of \$100.00 per occurrence and no further entries will be accepted from that club until the said fine has been paid. Entry fees are due with meet entry. Unpaid fees will be reported to the PVS Administrative Office at the conclusion of the meet.</p>
<p>Meet Entries:</p>	<p>All entries should be submitted using Hy-Tek Team Manager and email directly to the Meet Director.</p> <p>Events for this meet can be downloaded at www.pvswim.org</p> <p>Please include in the email subject heading "2013 Nov Distance - *****" with your clubs name and site (if your club submits multiple entries). Also include the number of swimmers in the body of the email.</p> <p>Two Team Manager meet entry reports (saved in Word) must also be sent. One by swimmer and one by event.</p> <p>Meet Directors are requested to acknowledge receipt by return email within 24 hours of receiving entries.</p> <p>No fax or phone entries will be accepted.</p> <p>REMINDER: Entry fees are due with each club's meet entry. Unpaid fees will be reported to the PVS Administrative Office at the conclusion of the meet. No further entries will be accepted for future meets until all entry fees are paid in full by the club to the Meet Director.</p> <p>Manual Entries:</p> <p>Manual entries must be submitted on the PVS master entry sheet. Also submit a completed "entry cover sheet". Signature and phone number of a club official must be included with entry for validation of entries</p> <p>There will be a \$1.00 surcharge per athlete for manual entries of 10 or more.</p> <p>The Meet Director will provide a lane timing card when the athlete checks in to swim. NO LATE OR DECK ENTRIES ARE PERMITTED FOR DISTANCE MEETS.</p>
<p>Entry Fees:</p>	<p>Individual events are \$5.00 each.</p> <p>Each Club is requested to remit one check to cover the entry fee for the entire team, made payable to "DC Treasurer" and mailed USPS to the appropriate Meet Director.</p> <p>Include the club name if not a club check and note the number of entries.</p> <p>No cash will be accepted.</p>
<p>Entry Deadline:</p>	<p>The Meet Director must receive all entries for this meet no later than:</p> <p>5:00 pm Friday, October 25th, 2013</p> <p>This date is the deadline for clubs to submit their entries to the Meet Director. Therefore, clubs usually set an earlier deadline to receive entries from their swimmers. Please check with your club for the entry deadline information.</p> <p>SEND ENTRY FEES TO:</p> <p>Takoma Aquatic Center C/o Rob Green 300 Van Buren Street, NW Washington, DC 20011 202.576.9534 robert.green@dc.gov</p>
<p>Warm Up:</p>	<p>The prescribed Potomac Valley Swimming warm-up procedures and safety policies will be followed. The Meet Director may determine the structure of the warm up,</p>

	including times and lane assignment. During the meet there will be continuous warm-up/warm-down water. Persons will be assigned to monitor these areas. If at any time conditions become unsafe, the area will be closed or the remainder of the session.
NOTE:	In granting this sanction it is understood and agreed that USA Swimming, Potomac Valley Swimming, Takoma Community Center and DC Parks and Recs Wave Swim Team shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event.

Schedule of Events

Saturday, November 2nd – 1,000 Freestyle

Warm Ups: 8:00-9:00 am; Events: 9:10 am

Sunday, November 3rd – 1,650 Freestyle

Warm Ups: 8:00-9:00 am; Events: 9:10 am

<u>Event Number</u>	<u>Event</u>	<u>Event Number</u>
# 1	1,000 Freestyle	# 2
# 3	1,650 Freestyle	# 4

EACH SWIMMER MUST PROVIDE AT LEAST ONE TIMER (REQUIRED) AND LAP COUNTER (OPTIONAL).