

YORK SWIM CLUB  
Presents  
HALLOWEEN MINI INVITATIONAL  
OCTOBER 22-23, 2011

Sanctioned by USA Swimming through Potomac Valley Swimming  
Meet Sanction # PVC-12-11

<b>Meet Director:</b>	Nancy Monaghan <a href="mailto:monaghans@gmail.com">monaghans@gmail.com</a> 14904 Kamputa Drive Centreville, VA 20120
<b>Meet Referee:</b>	Ben Holly BHolly6275@aol.com
<b>Club Officials Chairman:</b>	Ben Holly <a href="mailto:BHolly6275@aol.com">BHolly6275@aol.com</a>
<b>Meet Location:</b>	The Madeira School 8328 Georgetown Pike McLean, VA 22102  6 lanes pool with a depth of 4feet at the starting end and 12 feet at the turning end. The competition course has not been certified in accordance with USA Swimming Rules and Regulations Article 104.2.2(C).
<b>Schedule:</b>	Saturday: Warm up: 11:30am First Event 12:30am Sunday : Warm ups 9am First Event 10:00am
<b>Awards:</b>	Ribbons will be awarded from 1 <sup>st</sup> thru 8 <sup>th</sup> place for individual events, and 1 <sup>st</sup> thru 3 <sup>th</sup> place for relay events. Trick or Treat heat awards will be given to the winner of each individual heat.
<b>Eligibility:</b>	Open to all Potomac Valley Swimming registered athletes but may be limited number of athletes due to time. With first rights going to teams that participated last year. Athletes must be in good standing with USA Swimming and their respective LSC. <u>It may be necessary to eliminate relays if the entries are too large.</u> Athletes shall compete at the age attained on the first day of meet.

<b>Swimmers with a Disability:</b>	PVS and host clubs along with their Meet Directors are committed to the <a href="#">Inclusion Policy as adopted by the BOD</a> . Athletes with a disability are welcomed and are asked to provide advance notice of desired accommodations to the Meet Director. The athlete (or the athlete's coach) is also responsible for notifying the session referee of any disability prior to the competition.
<b>Rules:</b>	<p>Current USA Swimming rules shall govern the meet. All events are timed finals. A contestant may enter no more than <b>three (3) individual events per day</b>.</p> <p><b>In compliance with USA Swimming Rules and Regulations; the use of audio or visual recording devices, including a cell phone is not permitted in the changing areas, rest rooms or locker rooms. As per PVS policy; the use of equipment capable of taking pictures (i.e. cell phones, cameras, PDS's etc) are banned from behind the starting blocks during the entire meet, including warm up, competition and cool down periods.</b></p> <p>Swimmers in the meet, unaccompanied by a USA-S coach must be certified by a USA-S coach as proficient in performing a racing start or must start each race from within the water. Ensuring compliance is the responsibility of the swimmer or the swimmer's legal guardian.</p>
<b>Warm ups:</b>	The prescribed PVS Warm-up procedures and safety policies will be followed.
<b>Admission:</b>	There is no admission charge.
<b>Officials:</b>	Officials assigned to this meet should sign in at the recording table 10 minutes before the start of the warm-ups. Certified officials who have not been contacted and would like to volunteer should contact Ben Holly at 703-764-3153 or <a href="mailto:BHolly6275@aol.com">BHolly6275@aol.com</a> , or speak with the deck referee at the meet.
<b>Timers:</b>	The host club will provide at least one timer per lane. Participating clubs are requested to provide at least one timer every session the team participates in proportion to their entries. Upon submission of the meet entry, clubs will be notified of the number of timers to be provided. Acceptance of the club entry is based upon compliance with the above..
<b>Deck Entries:</b>	Deck entries are \$10.00 per individual event and must be submitted <u>with payment</u> no later than 15 minutes prior to the first event of each session. No new heats will be created. First come, first served.

<b>Entry Fees:</b>	\$5.00 per individual event, \$12.00 for each relay. Make checks payable to "YORK SWIM CLUB".
<b>MEET ENTRY PROCEDURES:</b>	<p><b>General Instructions:</b>  Entries may be submitted (1) manually, (2) by disk, (3) via email. The following general instructions apply regardless of method chosen.</p> <ul style="list-style-type: none"> <li>• ALL ENTRIES MUST BE RECEIVED BY  <b>5:00PM, Tuesday October 11, 2011</b>  <b>NO LATE ENTRIES ACCEPTED</b></li> <li>• <b>Important:</b> The above date is the deadline for clubs to submit their entries to the Meet Director. Therefore, clubs usually set an earlier deadline to receive entries from their swimmers. Check with your club for this information.</li> <li>• <b>ENTRY FEES:</b> \$5.00 per individual event, \$12.00 for each relay.</li> <li>• Make checks payable to "<b>YORK SWIM CLUB</b>".</li> <li>• <b>Send entries and checks to</b> Nancy Monaghan  14904 Kamputa Drive      Centreville, VA 20120 : <ul style="list-style-type: none"> <li>• <b>Email:</b> <a href="mailto:monaghans@gmail.com">monaghans@gmail.com</a></li> <li>• <b>Federal Express /Overnight:</b> Nancy Monaghan      14904 Kamputa Drive  Centreville, VA 20120</li> </ul> </li> <li>• Entry fees are due with each club's meet entry. Unpaid fees will be reported to the PVS Administrative Office at the conclusion of the meet. No further entries will be accepted from clubs for future meets until all entry fees are paid in full by the club to the meet director</li> <li>• Relays - Relay cards go directly to the timer in your assigned lane. For award purposes, <b>PRINT CLEARLY</b> the names of the relay members on the back on the relay card.</li> <li>• Any club that enters an unregistered athlete, falsifies an entry in any way, or permits an unregistered coach to represent them will be fined the sum of \$100.00; no further entries will be accepted from the club/team until said fine has been paid.</li> <li>• <b>Optional:</b> Before preparing your entries, events for</li> </ul>

this meet can be downloaded and then imported into team manager (go to team manager/file/import/meet events).

- **Manual Entries**

- For unattached swimmers not affiliated with a USA Swimming club, entries must be provided manually. Provide a list of events, times (if applicable), copy of USA Swimming Registration card, contact information, and a check for the total amount of the entries.
- Manual entries from clubs must be submitted on the PVS [master entry sheet](#). Also submit a completed ["entry cover sheet"](#). Signature and phone number of a club official must be included with entry for validation of entries. Teams entering 5 or more athletes in this format will need to pay a \$1.00 surcharge per swimmer.
- Forward to the address listed above in the General Instructions.

- **E-mail Entries**

- Attach the "meet entries" export file from Hy-Tek Meet Manager. Also attach a meet entry report by swimmer and a meet entry report by event. Create these reports in Team Manager and save as Word for Windows files.
- In body of e-mail, give entry numbers (girls, boys, relays, total) and contact information (e-mail, phone, officials contact).
- Submit entries to the Meet Manager, Nancy Monaghan at [nancy@yorkswim.com](mailto:nancy@yorkswim.com) . In the subject heading please indicate "Halloween Mini - ####" with the club's initials substituted in place of the number symbols. If the club is submitting entries from more than one location, please add the location to the heading with the club initials. **Check payments must be received at the address listed above prior to the start of the meet.**
- Meet Directors are requested to acknowledge receipt by return e-mail within 24 hours. Clubs submitting entries that do NOT receive an acknowledgment should contact the Meet Director by other than e-mail to confirm receipt.

**Note**

In granting this sanction it is understood and agreed that USA Swimming, Potomac Valley Swimming, The Madeira School, and YORK swim club shall be free from any liabilities or claims for damages arising by reason of injuries to anyone

during the conduct of the event

## YORK SWIM CLUB HALLOWEEN MINI INVITATIONAL

<b>Session 1 Saturday, October 22 Warm-up: 11:30 am Events: 12:30pm</b>		
<b>Girls Event#</b>	<b>Event</b>	<b>Boys Event #</b>
1	8 years old 100 yard Freestyle Relay	2
3	7 & under 100 yard Freestyle Relay	4
5	9 year old 100 Individual Medley	6
7	8 and under 100 Freestyle	8
9	9 year old 50 Breaststroke	10
11	8 years old 50 yard Breaststroke	12
13	7 & under 50 yard Breaststroke	14
15	8 year old 25 yard Butterfly	16
17	7 & under 25 yard Butterfly	18
19	8 years old 50 yard Backstroke	20
21	7 & under 50 yard Backstroke	22
23	9 year old 50 Freestyle	24
25	8 year old 25 yard Freestyle	26

27	7 year old 25 yard Freestyle	28
29	6 & under 25 Freestyle	30

## YORK SWIM CLUB HALLOWEEN MINI INVITATIONAL

<b>Session 2</b> <b>Sunday, October 23</b> <b>Warm-up: 9:00 am</b> <b>Events 10:00am</b>		
Girls Event#	Event	Boys Event#
31	8 year old 100 yard Medley Relay	32
33	7 & under 100 yard Medley Relay	34
35	8 and under Individual Medley	36
37	9 year old 50 Backstroke	38
39	8 years old 25 yard Backstroke	40
41	7 & under 25 yard Backstroke	42
43	9 year old 50 Butterfly	44
45	8 years old 50 yard Butterfly	46
47	7 & under 50 yard Butterfly	48
49	8 years old 25 yard Breaststroke	50
51	7 and under 25 yard Breaststroke	52
53	8 year old 50 yard Freestyle	54
55	7 & under 50 yard Freestyle	56
57	9 year old 100 Freestyle	58

